# FOREIGNERS WISHING TO STUDY IN CHINA

# **Application Instruction**

Beijing Foreign Studies University 2017-3-1

**Beijing Foreign Studies University Overseas Students Affairs Office** 

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# **1** Registration

#### Registration website: <u>http://study.bfsu.edu.cn</u>

The page is as the picture below. Please click the button at the upper right corner for language shift (Chinese/English).



Registration button is on the right side:



### 1.1 Enter the registration page

Click "Register" and enter the page of "Registration Agreement" as in the following picture.

注册协议 3	c
申请人应道守如下事项: I hereby affirm that:	
(1) 网上申请过程中填写的所有信息和提供的所有材料均应真实无误。如提供虚假信息和材料,一经发现,学校有权拒绝申请。对于已经入学者,如发现曾提供虚假信息和材料,学校有权终止其学习,并取消学籍,造成的损失由本人承担。 All information and materials provided are factually true and correct. I understand that I may be subject to a range of possible disciplinary actions, including rejection of application, admission revocation or expulsion, if the information I've certified be false.	
(2)在华期间,申请人有义务了解并遵守中国的法律和法规,不从事任何危害中国社会秩序的,与本人来华学习身份不相符 合的活动。	
During my stay in China, I have the obligation to understand and shall abide by the laws and decrees of the Chinese government, and will not participate in any activities which are deemed to be adverse to the social order in China and are inappropriate to the capacity as a student;	
(3)在学期间,申请人有义务了解并遵守学校的校纪校规,尊重学校的教学安排。 During my study in China, I have the obligation to understand and shall observe the rules and regulations of the university, and will concentrate on my studies and researches, and will follow the teaching programs provided by the university.	
拒絕接受	

Please read it carefully, choose "Accept" and enter the page of user registration.

## **1.2 User Registration**

Please fill in all information as in the picture below:

Member register X	c
*User Name:	
*Password:	
*Confirm Password:	
*E-mail:	
Please register with valid email address, or you cannot activate your account(do not use @naver email box).	
*Verify Code: G D S N	
After successful registration, an account activate link will be sent to your email. Please activate your account by clicking the link	
Register     Close	

Attention: "\*" means compulsory. The registration could not be submitted if it is empty! Attention: E-mail must be authentic. It is the only way to retrieve the password so please write an authentic one and remember it!

Click the button "Register" and complete user registration.

#### 1.3 Receiving the email

After registration, you need to enter the email you have used for registration to check user name and password, and click the activation link to activate your account. Please see below:

You have already registered on Beijing Foreign Studies University Online Application System for International Students- + by using this Email address. Please ensure that it is your frequently used email address as the + University-can-email-you-when-necessary.- + The registered information is as follows: + User-name-is-XXXXXX password-is-XXXXXX + Please-click-the-link-to-activate-your-account.++ Entry-foractivation:http://study.bfsu.edu.cn/member/active.do?password=xxxxxx&credential=e3932f60156e4c249c012dd6109 011be&username=xxxxxx+ For more information, please login on the system. Beijing Foreign Studies University Online Application Platform 您已在"北京外国语大学国际学生服务平台"中用此邮箱地址注册。请确认此邮箱为您的常用邮箱,以便您能及时收到学 校发送的重要通知。→→ 您的注册信息为: ++ 用户名为:XXXXXX,密码为:XXXXXX↓ 请于点击下面的链接,激活账号。→ <u>注册激活链接入口:</u> http://study.bfsu.edu.cn/member/active.do?password=xxxxxx&credential=e3932f60156e4c249c012dd6109011be&us ername=xxxxxx+

## 2 Sign in

Open the page and fill in the user name, password and verified code. Click on "Sign in".

Account Sign In		-/
User Name/Email :		
Password:		
•••••		
Verified Code :		1
τεοσ		DOJJ
Sign In		Register
Forgotten password	Rese	nd email to activate

## 3 Password change & retrieving

change password

Sign in the home page and click "change password" as in the picture below:

Unr.	: Sign In Time:2016 ead Message:0 Sho nge Profile Picture E		Change Password	Bind Study Information	
ONLINE	HOUSING	AIRPORT	QUERY		

Fill in the old password and the new one, and then click "save".

* 11 1				
*old password	•••••			
*new password	•••••	•		
new password	weak	middle	strong	
*confirm the new password	•••••	•		

#### Retrieve password

Click "Forgotten password" in the sign in page, fill in user name/e-mail and verified code and click "submit" as in the picture below:

A. A
<u>A</u>
UCRZ
Register
Resend email to activate

		^
UFQG		
UJQG		
Submit	Close	
	UFQG	UFQG

Confir	m ×
į	Reset password successfully! The new password has been sent to your mailbox, please check!
	Ok

# 4 Resend activation email

Click "Resend email to activate", fill in user account or email, password and verified code, and click "Resend email to activate" in the pictures below:

Account Sig	gn In				
User Name/En	nail :		1		
Password:		â	180		
•••••	••••				
Verified Code :					
			HB	LI	
Sign In	1		Reg	gister	
Forgotten pas	sword	Resei	nd emai	il to acti	vate
Send active email ag	jain				×
*User Name/Email:					
* Password:	•••••				
* Verified Code :	5 W V	Ē.			

# **5** Application

### 5.1 Enter the application page

Enter the application home page after signing in. Click "Online Application" to enter application page as in the picture below.

E.	Account No: Last Sign In Time:20 Unread Message:0 S					
	Change Profile Picture	Edit Profile Information	Change Password	Bind Study Informa	ation	
		X	Æ	0	0	
U				U		
ONLINE	HOUSING RESERVATIONS	AIRPORT	QUERY	APPLICATION	SCHOOL MAP	

#### 5.2 Choose program

First, choose your program (exchange students choose "Inter-school exchange student", others choose "Individuals at their own expense") and then click "Next" as in the picture below:

Please download guardian guarantee and fill in for later steps (please fill in the electronic version. Do not write).



#### 5.3 Choose your type

Choose your type and click "Next" as in the picture below: The page for "individuals at their own expense"

please choose your type :
Ph.D. Program Student
Master's Degree Student
B.A Program on Chinese Language
All other B.A Program
Senior Visiting Student
General Visiting Student
Group Program(General Student)
Group Program(Short-term Group Program)
Prior-Back Next

The page for "inter-school exchange student"

please cho	ose your typ	e:
⊝Ma	ster's Degree	Student
Und	dergraduate S	Student
Ger	neral Visiting	Student
Prior-Back	Next	

Please choose the right type. Generally an exchange student would be "general visiting student"; if the host university has signed Undergraduate 2+2 or 3+1 contracts or agreements with BFSU and the applicant belongs to those programs, please choose "Undergraduate student (3+1)" or "Undergraduate student (2+2)"

1	Home	Application	Application Query	Inbox [unread:0]
		<b>choose your type</b> Undergraduate Stu Undergrad		
	(	Undergrad General Visiting St	uate Student (2+2) udent	
	Prior-Ba	ck Next		

#### 5.4 Choose study plan

Choose the program you want to apply for, or search for it: fill in query option information (department, research field, major, teaching language) and click "Find". There will be programs that meet the query information. Please choose the program you want to apply for and click "Apply" on the right side as in the picture below:

Home Ap	olication App	lication Query	Inbox [unread:0]	Outbo	x ivies	sage to Admini	strator	
Query Option								
Depart	ment Please choose		•		Major Please	e choose		-
Research	Field		т	eaching Lan	guage -choo	se- V		
			find retu	n				
Study Plan List[to	tal:2]							
Study Plan Name	Department	Major	Duration From To	Years	Teaching language	Apply deadline	Notes	Operatio
B.A Program on Chinese Language	School of Chinese Language and Literature	Chinese Language	2017-03-012021-01-15	4	Chinese	2017-01-10 23:59:59		Apply
B.A Program on	School of Chinese	Chinese and English Study	2017-03-012021-01-15	4	Chinese	2017-01-10 23:59:59		Apply

Please note: exchange students should choose the department you would like to study in or the department required by home university (only apply for one). If an exchange student wants to take courses of other departments, please come to Ms. Tang in Overseas Students Affairs Office within two weeks after registration.

#### 5.5 Fill in information

#### 5.5.1 Fill in basic information

Home Application	Application Q	uery Inbox [unread:0]	Outbox Message	e to Administrator
🕑 1.Basic Info	*Personal Photo	新无题片	ent full-faced passport size pho	to (*.jpg,*.jpeg,*.png).
2.Study Plan		Add your photo		
3.Education & Employment	Family Name(as on passport)		Given Name(as on passport)	
	Chinese Name (if available)		*Gender	male female
4.Additional Info	*Marital Status (	Ounmarried Omarried	*Nationality	Please choose
5.Contact Info	*Birth Date		*Country of Birth	Please choose
5.contact into	Birth(City, Province)	≪	native language	Please choose 🔻
6.Application Form Pre- review	*Highest Level of Education	Sun Mon Tue Wed Thu Fri Sat 30 31 1 2 3 4 5	*Religion	-choose-
	*Employer or Institution Affiliated	6 7 8 9 10 11 12 13 14 15 16 17 18 19	*Occupation	-choose- 🔻
	Health Status	20 21 22 23 24 25 26 27 28 29 30 1 2 3	Emigrant from mainla yesno	nd China, Hong Kong, Macau, and Taiwan?
	Hobby	4 5 6 7 8 9 10		
	Passport And Visa	🕗 Clear Today OK		
	*Passport No.		*Passport Expiration Date	

Fill in basic information as required in the picture below.

Please note that "\*" means compulsory; if it is not filled then the application could not be saved. When fill in nationality, country of birth, native language, religion and occupation, students need to click the upside-down triangle on the right of the box and choose from the drop-down list; nationality and country of birth could also be typed in the box and push enter to confirm; for birth date please select year, month and day in the calendar and click "ok".

Please check the information filled in carefully (name as on passport, gender, date of birth, nationality, place of birth and passport number).

For personal photo please click "Add your photo", choose the local photo and click "open" to upload (the photo uploaded should be passport size and the format should be \*.jpg, \*.jpeg, \*.png).

选择要加载的了	て件						? 🛛
查找范围( <u>I</u> ):	@ 桌面		-	6	Þ	•	
<ul> <li>         我最近的文档              近日             景面         </li> </ul> <li>             我的文档         </li> <li>             我的文档         </li> <li>             秋的文档         </li> <li>             秋的文档         </li> <li>             秋的文档         </li> <li>             秋的文档         </li>	<ul> <li>Microsoft 0;</li> <li>Microsoft 0;</li> <li>Microsoft 0;</li> <li>Wicrosoft 0;</li> <li>■ u=2465775762</li> <li>♥ inRAR</li> <li>♥ zyadetr11.8.</li> <li>♥ 排風汉阳大学</li> </ul>	shenqingcaoruozhinan ffice Excel 2007 ffice PowerPoint 2007 ffice Word 2007 2,1509670197&fm=72 1 字留学生网申申请手册 空方交流协议书 远全体-2016.9.2更新版 <b>)</b>					
	<						>
	文件名 (M):	2015321920770989			-		打开 (0)
	文件类型 (I):	所有文件(*.*)			•		取消

Click "Save and Next" after filling in all information to the next step.

## 5.5.2 Fill in Study Plan

Fill in the study plan as required. Click "Save and Next" when finish as in the picture below:

A 1 Pacie Info	guage Proficie	ю									
1.basic into	Chinese Proficiency           *Language         Fair         Chinese Proficiency           MA         *Language         Fair         Image: Score:         Image: Score:										
<ul> <li>2.Study Plan</li> </ul>	*Language Proficiency	Fair 🔻									
2.Study Plan       Proficiency       Image: Constant of the second secon		Score:	HSKK Score	-choose- 🔻 S	core:						
3.Education & Employment				English	roficiency						
		Poor 🔻									
4.Additional Into	TOEFL				GRE						
5.Contact Info	GMAT				IELTS						
6.Application Form Pre- review Study Plan - General Visiting Student Edit Study Plan											
	Program	General Visiting St	udent								
	Department School of Chinese Language and Literature Major Chinese Language										
Teac	Program     General Visiting Student       Department     School of Chinese Language and Literature     Major       Teaching Language     Chinese										
*	Study Duration	2017-03-01201	7-07-15	X v	)						
Reco	commended by(	[1]									
	*Source	Friends& Rela	atives 🔻								
	*Name										
	*Organization				Mobile						
*	Phone Number				Email						
	Nationality	Please choose		Ŧ	Job						
	Basic Info       Chinese Proficiency         Study Plan       **Language Proficiency       Fair         Leducation & Employment       HSK Score       -choose-         Additional Info       *Language Proficiency       Foor         Additional Info       TOEFL       GRE         Contact Info       GMAT       IELTS         Application Form Preeveive       Study Plan - General Visiting Student Edit Study Plan         Program       General Visiting Student Edit Study Plan         Program       General Visiting Student       Chinese Language         Program       General Visiting Student       Major         Program       General Visiting Student       Ghinese Language         *Study Plan - General Visiting Student       Major       Chinese Language         Program       General Visiting Student       Major       Chinese Language         Teaching Language       Chinese Language       Chinese Language       Chinese         Teaching Language       Chinese Language       Chinese       Chinese       Chinese         Study Duraton       Zol7-03-01-2017-07-15       X       Mobile       Contact       Chinese       Chinese       Chinese       Chinese       Chinese       Chinese       Chinese       Chinese       Chinese										
Chinese Proficiency         2.Study Plan       Piroficiency         Proficiency       Fair •          A.B.dditional Info       Filanguage         3.Education & Employment       Proficiency         *Language       Proficiency         A.Additional Info       Totel         S.Contact Info       Other Language         Other Language       Other Language         Proficiency       Foor •         Other Language       IELTS         Other Language       IELTS         Proficiency       Proficiency         Other Language       IELTS         Proficiency       IELTS         Other Language       IELTS         Proficiency       IELTS         Other Language       IELTS         Other Language       IELTS         Program       Ceneral Visiting Student Edit Study Plan         Program       Ceneral Visiting Student       Major         Teaching Language       Chinese Language       IELTS         Your Jourton       ZirOrorits X *       IELTS         *Study Duration       ZirOrorits X *       IELTS         *Source       Filenda & Relatives *       Abole         *Name       Enail       IELTS <th></th>											

If you apply for the program of "General Visiting Student", please choose your study duration (one semester or one year/two semesters) in "Study Plan". Please make sure that all information is correct. In this part, you may also click "Edit Study Plan" to change the program:

Study Plan - Gene	eral Visiting Student Edit Study Plan		
Program	General Visiting Student		
Department	School of Chinese Language and Literature	Major	Chinese Language
Teaching Language	Chinese		
*Study Duration	Q *		
Recommended by	2017-03-012017-07-15		
Recommended by	2017-03-012018-01-15		

### 5.5.3 Fill in Education & Employment

Fill in educational background as required.

There should be at least three items in educational background and employment information. If there are more than three items, please click "add" to add more items.

1.Basic Info	Educational Backg	ground				Ad
1.Dasic Into	*Year Attended (From)	ttended     *Year Attended     *School Name     Field of Study & Diploma received     Op       Image: School Name     Field of Study & Diploma received     Op     Image: School Name     Image: School Name <th>Operatio</th>			Operatio	
2.Study Plan						delete
						delete
3.Education & Employment						delete
	Employment Back	ground				A
4.Additional Info	*Year Attended (From)		*School or Company		Job	Operatio
5.Contact Info	Upload Documents	s Max Size 1M				
		Documents Li	st		Operation	
6.Application Form Pre- review				address)(*.jpg,*	of Passport (Pages with .jpeg,*.png)	photo and
				last school or eq institution(*.jpg	lucational	s from the
					ard of Guardian(*.jpg,*	.jpeg,*.png)
				this link (http://lb download the CUS upload.	.bfsu.edu.cn/en/html.aspx	(?id=18),
				Documents(*.jp	g,*.jpeg,*.png,*.doc,*.doc	:x,*.pdf)

#### Please note:

- Please upload all documents required by the programme you apply for (the photocopy of passport pages with photo and address, graduation certificate, transcript, passport or ID card of guardian, guardian guarantee and others). All documents should be no more than 1M.
- ☆ Please only submit the application after all required documents are uploaded. All documents uploaded should be authentic and should not be substituted by other documents. Otherwise the application would be regarded as invalid.

#### • Passport photo page and address page

Please upload the photocopy of passport photo page or address page. If the applicant does not have a passport, please upload the required document after obtaining one. It

should not be substituted by any other document. Otherwise the application would be regarded as invalid.

#### • Passport or ID card of guardian

All applicants should upload the photocopy of the passport photo page or address page, or the photocopy of ID card of the guardian. The "guardian" should be person with income (hence should not be a student). If necessary, the university would contact the "guardian" about issues concerning the student during study.

#### • Guardian Guarantee

Please fill in the Guardian Guarantee form you previously downloaded and upload it. You can also download the Guardian Guarantee from the following website. Please fill the document in electronic version and do not write by hand.

http://lb.bfsu.edu.cn/html.aspx?id=18

监·护·人·保·证·书↔
μ
⋯ 我愿做
外国语大学学习期间的监护人并保证下列各项:↔
μ
一、监督该生不作来华学习目的以外的活动并保证遵守中国的法律。↓
二、督促该生势力学习并遵守学校的各项规章制度。↓
三、督促该生按时交纳各项费用。该生不能支付有关费用时,由我负责(
支付。→
四、负责该生在校学习期间发生事故时的处理工作。↓
υ
监护人+
圆籍:
姓名:4
地址:
单位:+
电话:
身份证号:≁

Please fill in and click "Save and Next" for next step.

#### 5.5.4 Fill in other information

Please fill in family status, financial supporter and emergency contact as in the following picture.

Family Sta	tus							Ad
*Family Members		*Name	*Phone Number	Emai	*	Position	*Work Place	
Father 🔻	1		1111		111		11111	Delete
Mother 🔻	11111	1111111	111111		11		11111111	Delete
Financial S	Support	er						
*Guaranto	r name	1		The	guarantor Addr			
*The guara	ntor Tel	111111111		F	elationship with applicant			
*Orga	nization	11111111111	11111111		Email			
Emergency	Conta	ct						
		*Name	1			*Mobile	111111111111	
	*F	hone Number	111111111111111111111111			*Email	111111111111	
		Organization			*	Address	111111111	

You may click "Add" to add items in family status. Please click "Save and Next" after filling in for next step.

#### 5.5.5 Fill in contact information (very important)

Please fill in home country address, current postal address and the way to collect admission notice. If the applicant chooses to have admission notice delivered to the address provided in application, the address could be copied from home country address or current postal address, or filled in the boxes.

- Please note: In "How to Collect the Admission Notice", please choose "Deliver to Address Provided in Application" or "Collect at the Beijing Foreign Studies University in Person".
- If you choose "Deliver to Address Provided in Application", please fill in with care the information (click "Copy from Home Country Address" or "Copy from My Current Postal Address" or type) so as to make sure the applicant shall receive the admission notice in time.
- ☆ If you choose "Collect at the Beijing Foreign Studies University in Person", then it means the admission notice does not need to be delivered, and the applicant will come to the Overseas Students Affairs Office in person to get admission notice.
- Exchange students must submit detailed contact information for receiving their admission notice (should be contact information of their home university department in charge of outbound exchange student affairs) including: contact person, mailing address, zip code, telephone number, and email address.

Home Country Add	lress					
*Street Address	1111			*Phone Number	111	11
*City/Province	111111111	11		Mobile	111	11111
*Country	Algeria		<u>×</u> •	*Zipcode	111	111111
Current postal add	iress					
Same as the Home	country addr	ess <ul> <li>Other</li> </ul>		*Personal En	nail	3402170967@qq.com
*Mobile/Phone Number	111111111	111111		*Addre	ess	1111111111111111111111111111
*Zipcode	111111111	1111111				
*How to Collect th	ne Admission	n Notice				
Deliver to Address I	Provided in Ap	plication OCollect a	t the Beijing Fo	oreign Studies Universi	ity in	Person
Copy from Home cou	ntry address	Copy from My curren	nt postal addre	ess		
*Receiver's Name				*Phone or Mo	bile	
*Receiver's City/Province				*Receiver's Cour	ntry	Please choose
*Receiver'sAddress				*Zipco	ode	
			Previous	Save and Next		

Click "Save and Next" to move to "Application Form Pre-review".

## 5.5.6 Application Form Pre-review

1.Basic Info	Application Stat Campus:	tus : fille	ed in Submit Application No	v: F	inancial Re	sources f	or Study	: Self-Supporting	
2.Study Plan	Financial Support	er							
	Guarantor name	1		The	e guarantor Ad	ldr			
3.Education & Employment	The guarantor Tel	111111111			Relationship with applicant				
	Organization	11111111	11111111111111		Em	nail			
4.Additional Info	Emergency Contac	ct							
	Name 1						Mobile	111111111111	
5.Contact Info	Phone Number 111111111111111111111111				Email		111111111111		
6.Application Form Pre-	Org	anization					Address	111111111	
review	Home Country Add	iress							
	Street Address	Street Address 1111			Phone Num		11111		
	City/Province	11111111	1111			Mobile	Mobile         11111111           Zipcode         111111111		
	Country	Algeria				Zipcode			
	Current postal add	iress							
	Other				Personal Err	nail 34021	70967@c	qq.com	
	Mobile/Phone Number	1111111	111111111		Address		ess 111111111111111111111111111		
	Zipcode	1111111	11111111111						
	How to Collect the	Admissi	ion Notice						
			udies University in Person						

Applicants may review the filled information as in the following picture.

If there is any mistake you may click the corresponding steps on the left to correct it.

If all information is correct, please click "Submit". Please note that the information is not to be changed after submission. Therefore make sure the information is correct and the required documents are uploaded before submission.

Financial Support	er						
Guarantor name	1	-	The guarantor Addr				
The guarantor Tel	111111111		Relationship with applicant				
Organization	11111111111111111111111		Email				
Emergency Conta	ct						
	Name 1				Mobile	1111111111111	
Phon				Email	11111111111		
60				Address			
	nfirm Submitted information can not be rev	ised.Are you	u sure you		Address	111111111	
	Submitted information can not be rev want to submit?		u sure you	Number		111111111	
Home Country Street Addr	Submitted information can not be rev want to submit?		u sure you				
Home Country Street Addr	Submitted information can not be rev want to submit? Ok Canc		u sure you	Mobile	11111	1	
Home Country Street Addr City/Province	Submitted information can not be rev want to submit? Ok Cance Algeria		u sure you	Mobile	11111	1	
Home Country Street Addr City/Province Country	Submitted information can not be rev want to submit? Ok Cance Algeria		u sure you	Mobile Zipcode	11111 1111111 1111111	11	
Home Country Street Addr City/Province Country Current postal ad Other	Submitted information can not be rev want to submit? Ok Cance Algeria		u sure you Personal Ema	Mobile Zipcode ail 34021	11111 1111111 1111111 70967@d	11	

Family Members	Name		Phone Number	En	nail	Po	osition	Work Plac	
Father 1	1		1111		1	11		11111	
Mother 1	111111111111111111111111111111111111111				1	11		11111111	
Financial Sup	porter								
Guarantor na	r name 1		The g	The guarantor Addr					
The guarantor	r Tel 11111111			Re	Relationship with applicant				
Organiza	Organization 11111111111111111111				Email				
Emergency Co	ontact								
	Conf	irm			×		Mobile	111111111111	
F	F Your application has been submitted.					Em		il 11111111111	
							Address	111111111	
Home Country			Ok						
Street Addr	treet Address 1111				Phone Number 11111				
City/Provi	ince 11111111111				Mobile 111111		1		
Country Algeria				Zipcode 11111111		11			
Current posta	l addr	ess							
Other				Personal Email 340217		.70967@c	lq.com		
Mobile/Pho Num	Mobile/Phone 11111111111111				Address	11111	11111111	1111111111111	
Zinc	Zipcode 111111111111111								

# 6. Pay attention to application status and e-mail

Please pay close attention to "Inbox" and the email used for registration as in the following picture.

🛔 Home 🛛 A	pplication Appli	cation Query	Inbox [unre	ad:0] Outb	ox Messa	ge to Admin	istrator	
4 Application S	tatus <mark>in process</mark> Applicati	ion No. : 2016120	0161 Financial R	esources for Stud	y : Self-Supporting	Campus:		
Application List	[total:2]							
Application No.	English Name (as on passport)	Chinese Name	College Major	Degree	status	Time of Creation	Time of Modification	Operation
20161200161	111111111111111111111111111111111111111	11111111111	School of Chinese Language and Literature, Chinese Language	General Visiting Student	in process	2016-12-01 10:49:00	2016-12-26 15:22:03	Edit View
20161100045	111111111111111111111111111111111111111	11111111111	School of Chinese Language and Literature, Chinese Language	Undergraduate Student	Application Fee to be Paid	2016-11-14 10:20:10	2016-12-19 09:56:41	Edit View

If there is any problem for the application or more documents are needed, we will contact via email to correct or add.

The applicant may also inquire application status from "Application Query".

If the applicant passed the first review, the next step will be paying the application fee (whether exchange students need to pay the application fee should be in accordance with the agreement). Please pay application fee in time (it could be paid by Chinese bank card or International credit card).

Application	Query Inb	OX [unread:0]	Outbox	Μ	lessage to Ad	Iministra	ator	
	tatus : Application I sources for Study :			Applic	cation No. : 2016	100045	Download Application Form	
	Family Name(as on passport)	1111111111			Given Name(as on passport)	111111111	111	
	Chinese Name (if available)				Gender	female		
	Marital Status	unmarried			Nationality	Albania		
	Birth Date	2016-11-09			Country of Birth	Albania		
	Dirti(City,Flovince)				Native language	· Croatian		
	Highest Level of Education	Senior high			Religion	ANGLICAN		
	Employer or Institution Affiliated				Occupation	n Officer		
	Health Status	1111111111111						

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<ul> <li>中国银行</li> </ul>	帮助
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●北京银行	帮助
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◎渤海银行	帮助
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◎中国建设银行	帮助
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◎广发银行	帮助
●平安银行	帮助

# 7 Tips

- ☆ Every applicant should submit only one application. If there is any mistake in application please contact us (wsclxb@bfsu.edu.cn) to change. Please do not re-submit application.
- ☆ If there is any problem concerning application system, please contact: E-mail: wsclxb@bfsu.edu.cn Tel: 86-10-88816549
- Address for Overseas Students Affairs Office: Room 201, Student Center, East Campus, Beijing Foreign Studies University, No.2, North Road, Xisanhuan, Beijing